

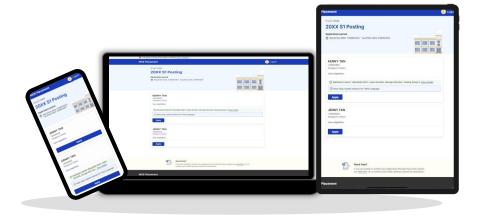
# S1 Portal

### Guide for Parents/ Legal Guardian

The images included are for illustrative purposes only, and the text within does not represent the actual application.

### **During the S1 Posting Exercise, you can:**

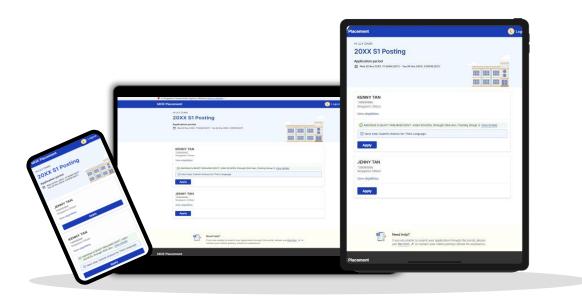
- Access S1 Portal
- 2. View Eligibility Information
- 3. Submit Application
- 4. View Submitted Application
- 5. Amend Application
- 6. View DSA-Sec Outcome (for DSA-Sec Applicants only)
- 7. View Posting Results



### 1. Access S1 Portal

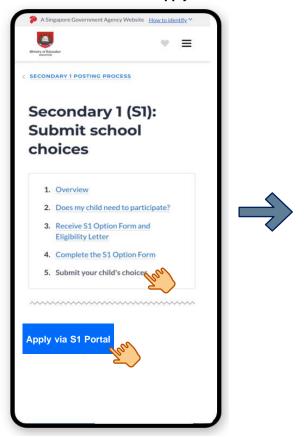
#### **Recommended Browsers:**

- Desktop: Google Chrome, Safari or Microsoft Edge
- Mobile devices: (Android) Google Chrome, (iOS) Safari

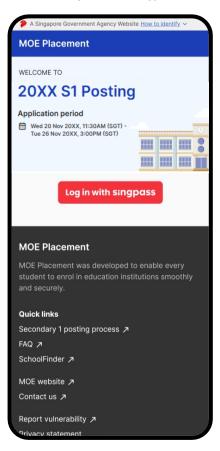


#### **Accessing the S1 Portal**

1. Go to the <u>MOE S1 Posting Website</u> and click "Submit your child's choices". Scroll down and click "Apply via S1 Portal".



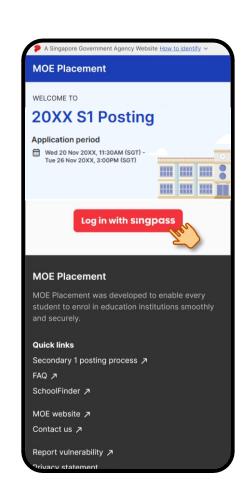
2. Click "Log in with singpass" to access the S1 Portal.

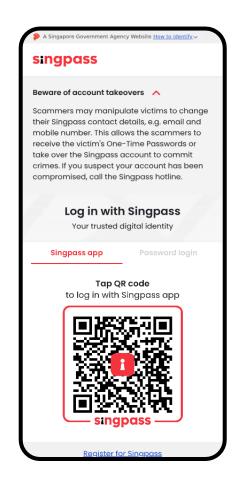


#### **Login with Singpass**

If you have issues logging in with Singpass, you may visit the <u>Singpass website</u> or contact their helpdesk at 6335 3533.

Note: Only parents and legal guardians can log in and only one person is required to submit the application. After submission, both parents and legal guardians can amend the application.

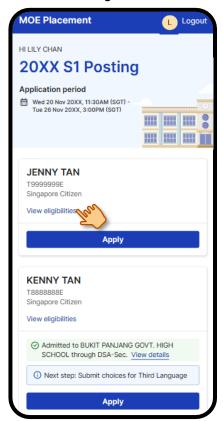




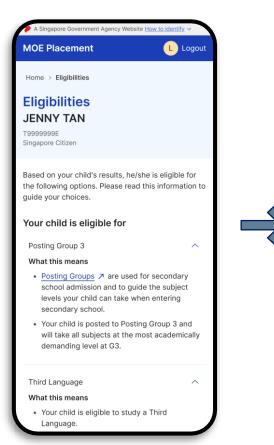
## 2. View Eligibility Information

#### **View Eligibility Information**

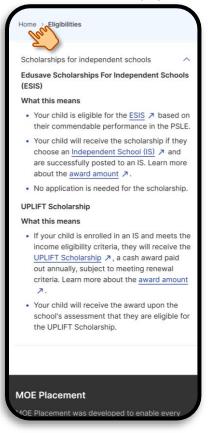
 After logging in, you will see your child/children's details. Click on "View eligibilities".



2. Your child's eligiblities are displayed.



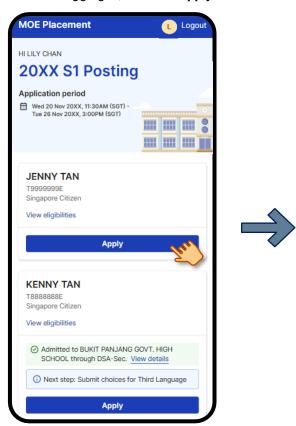
3. Scroll through the page for more information. Click on "Home" to return to Homepage.



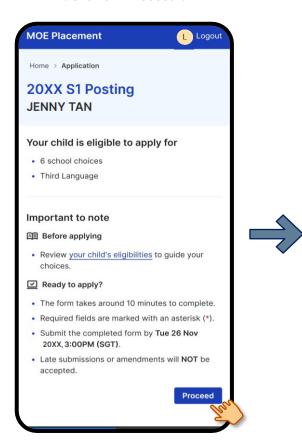
# 3. Submit Application

#### **Submit Application**

1. After logging in, click on "Apply".



2. Click on "Proceed".

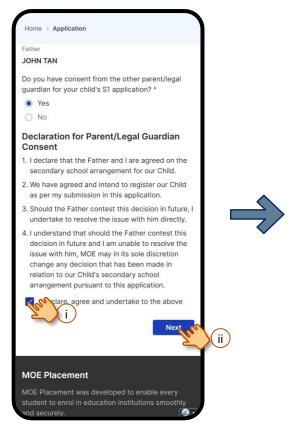


Verify your child's details and scroll down to the Parent/Legal Guardian Consent section.

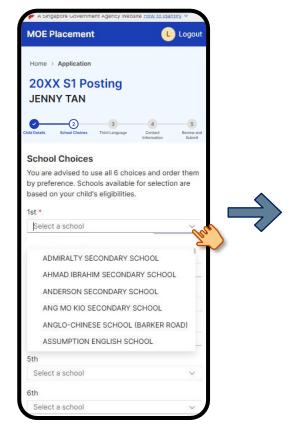




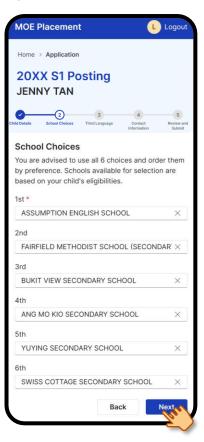
4. Select the appropriate consent options and click on "Next".



5. On the selection of school choices page, you may click the dropdown for a list of schools or type the name of your preferred school.

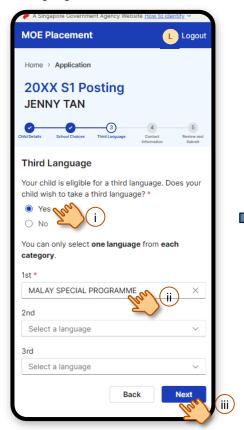


Select 6 secondary schools in order of preference and click on "Next".

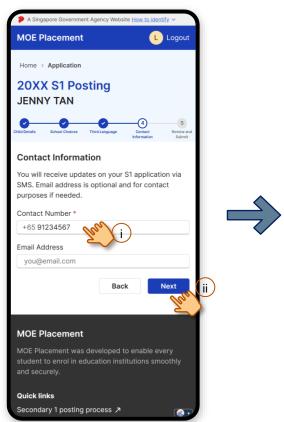




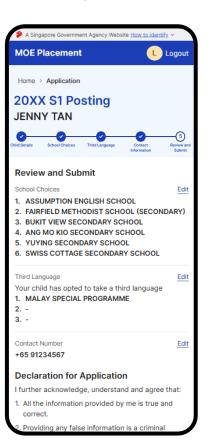
7. If eligible, select a third language and click on "Next".



8. Enter your mobile number and click on "Next".

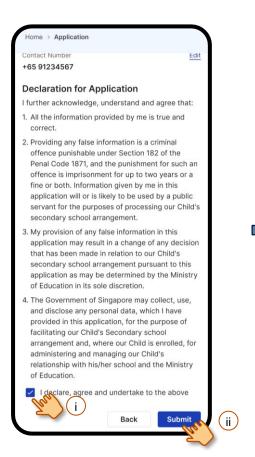


9. Review your selections.

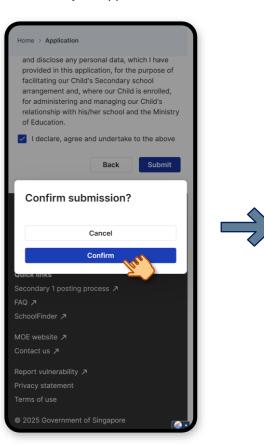




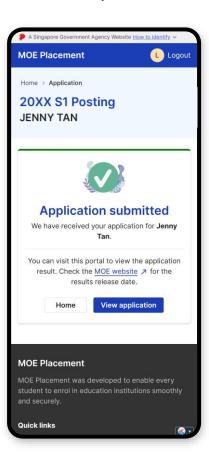
#### 10. Scroll down to declare and click on "Submit".



11. Click on "Confirm" to submit your application.



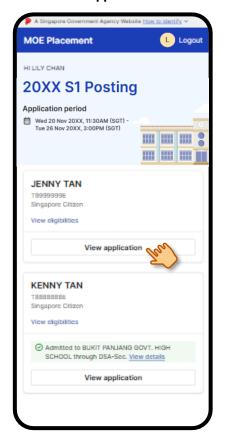
12. Your application is successfully submitted.



## 4. View Submitted Application

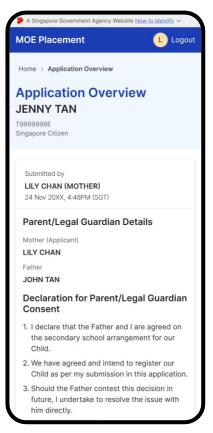
#### **View Submitted Application**

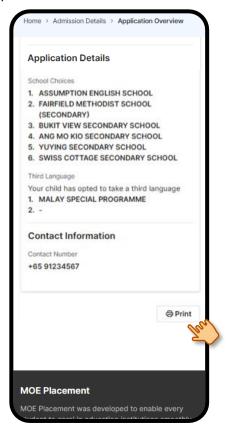
1. After logging in, click on "View application".





2. Scroll down to view the application details. Click "**Print**" to save a copy of the application.

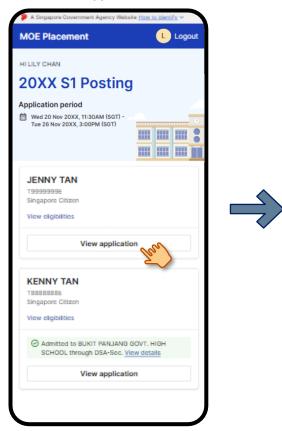




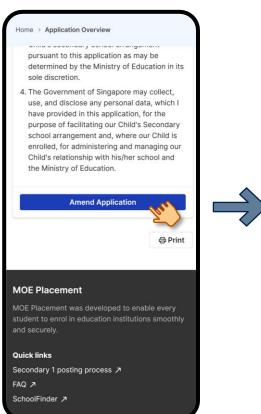
# 5. Amend Application

#### **Amend Application**

1. After logging in, click on "View application".



2. Scroll down and click on "Amend application".

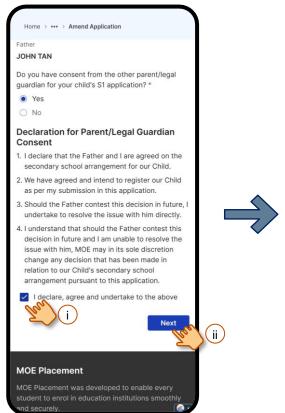


3. Scroll down to the Parent/Legal Guardian Consent section.

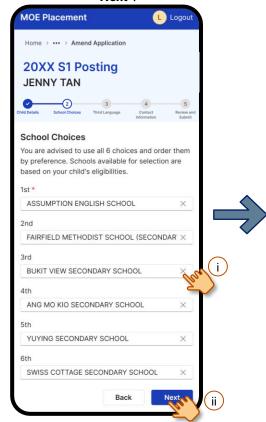




Select the appropriate consent options and click on "Next".



5. Click on "x" to remove the existing school before choosing another school, then click on "Next".

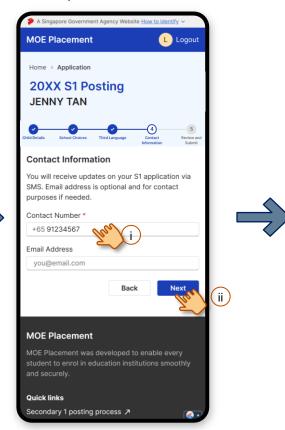


If eligible, amend third language selection and click on "Next".

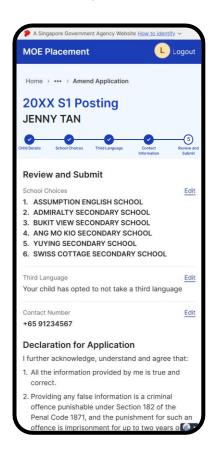




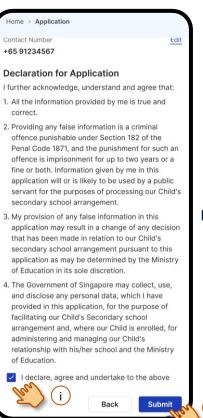
7. Verify your contact information, amend if required and click on "Next".



8. Review your selections.



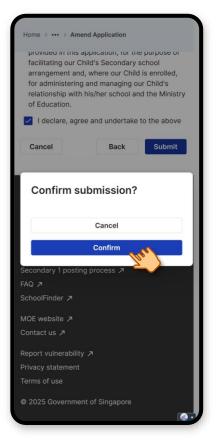
Scroll down to declare and click on "Submit".



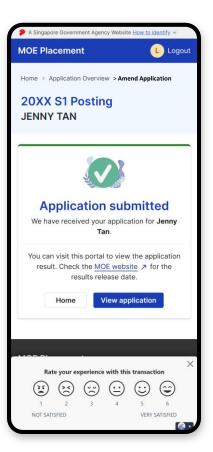




### 10. Click on "Confirm" to submit your application.



11. Your amended application is successfully submitted.





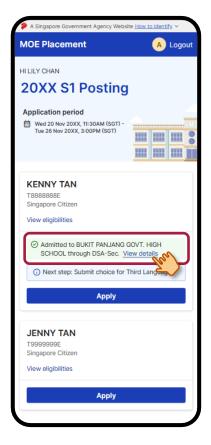
### 6. View DSA-Sec outcome

(for DSA-Sec applicants only)

#### **View DSA-Sec outcome**

1. After logging in, the DSA-Sec outcome is displayed under each child's name. If successfully admitted, click on "View details" or "View admission details".

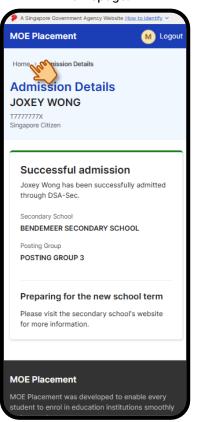
or



M Logout MOE Placement HI MAX WONG 20XX S1 Posting Viewing of posting results From Wed 18 Dec 20XX, 9:00AM m m m : III III III III JOXEY WONG T777777X Singapore Citizen View eligibilities through DSA-Sec, Posting Group 3 View admission details MOE Placement MOE Placement was developed to enable every student to enrol in education institutions smoothly **Quick links** 

Singapore Government Agency Website How to identify

2. Scroll down to view admission details. Click on "Home" to return to Homepage.





3. If successful in DSA-Sec and eligible for posting group and/or third language, click on "Apply" to submit choices.

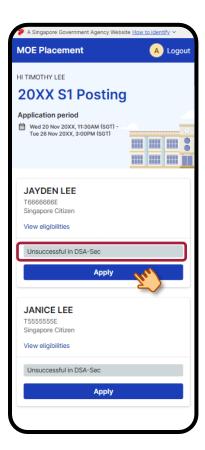




Submit an application. (Refer to Section 3: Submit Application)



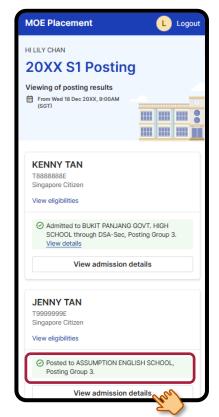
If unsuccessful in DSA-Sec, click on "Apply" to submit school choices.



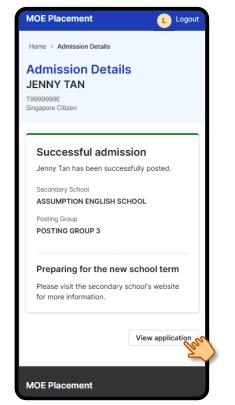
## 7. View Posting Results

#### **View Posting Results**

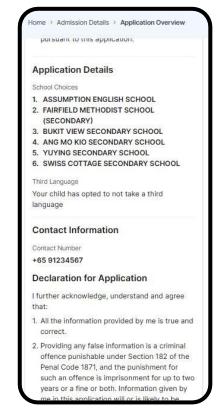
1. After logging in, the posting results is displayed under each child's name. Click on "View admission details"



Scroll down to view admission details.You may click on "View application" to view the submitted application.







## **Frequently Asked Questions**

#### FREQUENTLY ASKED QUESTIONS

#### **ACCESS**

- Can I use my computer/laptop to access the S1 Portal?
  Yes! The S1 Portal is accessible through internet browsers on Windows PC, Mac, tablets and mobile devices. The recommended browsers are Google Chrome and Safari.
- After logging in, I do not see my child's details or the details are incorrect. What should I do?
  Please fill up the form which is available in the S1 Portal after login, and provide the required information. The form will be forwarded to your child's primary school for their assistance.
- Who can access the S1 Portal?
  Parent/legal guardian can access their child's/ward's information. However, parent/legal guardian without custody of the child/ward will not be able to access the child/ward's information.

### FREQUENTLY ASKED QUESTIONS

#### LOGIN/FEEDBACK

- Why am I required to use Singpass to log in?
  Singpass is the national digital identity for Singapore citizens and residents to access Singapore
  Government e-services easily and securely. The S1 Portal uses Singpass for the Ministry of Education to identify you and your children who are eligible for the exercise.
- How do I apply for Singpass?
  Register for Singpass here. If you require assistance, please contact Singpass Helpdesk at 6335 3533.
- I forgot my Singpass password. How do I reset it?
  You can reset your Singpass password online <u>here</u>.
- How can I provide feedback on the S1 Portal?
  Click on the [Help us improve] widget on the bottom left of the S1 Portal.

### FREQUENTLY ASKED QUESTIONS

#### **APPLICATION**

- Do both parents/legal guardian have to submit the S1 application for the child?
  Only one parent/legal guardian is required to submit the application for the child. The applicant has to obtain and declare consent from the other parent/legal guardian when submitting the application. After submission, both parents and legal guardian with custody of the child will be able to view the submitted application.
- How do I edit an application that has been submitted?
  If there are changes to the application, you may amend the existing application before the application period closes. Both parents and legal guardian with custody of the child can amend the application.
  Please refer to the Section 5: Amend Application of this guide.
- How do I update my contact number in the S1 Portal?
  You may update your contact number by amending the application before the application period closes.
- Why can't I select Special Assistance Plan (SAP) schools?
  To be eligible for SAP schools, your child must have taken both English and Chinese at the Primary School Leaving Examination.